

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Brookside Intermediate School

Regular Meeting
December 10, 2018

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

Absent: Mrs. Lopez

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Dan Rahm, BIS Principal – Building update

Jim Schillens – JVS update

Jasmine Monacelli and Tandi Fritz – Band uniform presentation

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

7. **APPROVAL OF THE AGENDA**

18-265 Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the revised sequenced agenda for voting quorum purposes (Please see Treasurer's Business Item D).

***Mrs. DeLuca stepped out of the meeting at 6:30 PM.**

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

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- 18-266** Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting— November 26, 2018

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

- 18-267** Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. DeLuca, Mrs. Lopez

Motion Carried: 3-0

D. RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF A SUBSTITUTE TAX LEVY

- 18-270** Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the following resolution:

***Mrs. DeLuca returned at 7:09 PM**

The Board of Education of Sheffield-Sheffield Lake City School District, Ohio, met in regular session on December 10, 2018, commencing at 5:30 p.m., at the Brookside Intermediate School, 1812 Harris Road, Sheffield Village, Ohio, with the following members present:

Mrs. Czech

Mrs. DeLuca

Mrs. Jensen

Mrs. Miller

The notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Mrs. DeLuca moved the adoption of the following resolution:

RESOLUTION NO. 18-270

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A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF A SUBSTITUTE TAX LEVY PURSUANT TO SECTION 5705.199 OF THE REVISED CODE.

WHEREAS, at an election on May 6, 2014, the electors of the School District approved the renewal of all of an existing tax levy in excess of the ten-mill limitation in order to raise the amount of \$2,300,000 each calendar year for a period of 5 years for the purpose of providing for the emergency requirements of the School District, pursuant to Sections 5705.194 through 5705.197 of the Revised Code, the last collection of which will occur in calendar year 2020 (the Existing \$2,300,000 Levy); and

WHEREAS, at an election on May 6, 2014, the electors of the School District approved the renewal of all of an existing tax levy in excess of the ten-mill limitation in order to raise the amount of \$1,894,000 each calendar year for a period of 5 years for the purpose of providing for the emergency requirements of the School District, pursuant to Sections 5705.194 through 5705.197 of the Revised Code, the last collection of which will occur in calendar year 2020 (the Existing \$1,894,000 Levy); and

WHEREAS, at an election on May 5, 2015, the electors of the School District approved the levy of an additional tax levy in excess of the ten-mill limitation in order to raise the amount of \$1,985,000 each calendar year for a period of 5 years for the purpose of providing for the emergency requirements of the School District, pursuant to Sections 5705.194 through 5705.197 of the Revised Code, the last collection of which will occur in calendar year 2020 (the Existing \$1,985,000 Levy and, together with the Existing \$2,300,000 Levy and the Existing \$1,894,000 Levy, collectively, the Existing Levies); and

WHEREAS, this Board has determined that additional revenue will be necessary for the proper operation of the schools of the School District and that a levy in excess of the ten-mill limitation in the initial annual amount of \$6,179,000 should be levied for the purpose of providing for the necessary requirements of the School District in substitution for all of the three Existing Levies, in accordance with Section 5705.199 of the Revised Code; and

WHEREAS, in accordance with Sections 5705.03(B) and 5705.199 of the Revised Code, when this Board determines that it is necessary to levy a tax outside the ten-mill limitation in substitution for an existing levy or levies, this Board is required to certify to the Lorain County Auditor a resolution requesting the County Auditor to certify to it the total current tax valuation of the School District and the number of mills required to generate a specified amount of revenue; and

WHEREAS, upon receipt of a certified copy of such a resolution of this Board declaring the necessity of a tax, stating its purpose, whether it is an additional levy, a renewal or a replacement of an existing tax, or the renewal or replacement of an existing tax with an increase or a decrease, the Section or Sections of the Revised Code authorizing the submission

of the question of the tax, the term of years of the tax or that the tax is to be levied for a continuing period of time, that the tax is to be levied upon the entire territory of the School District, the date of the election at which the question of the tax shall appear on the ballot,

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that the ballot measure shall be submitted to the entire territory of the School District, the tax year in which the tax will first be levied and the calendar year in which it will be first collected, and each county in which the School District has territory, and requesting such certification, the County Auditor is to certify to this Board the total current tax valuation of the School District and the number of mills required to generate the specified amount of revenue;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Sheffield-Sheffield Lake City School District, County of Loran, Ohio, at least two-thirds ($\frac{2}{3}$) of all members concurring, that:

Section 1. Declaration of Necessity of Substitute Tax Levy. This Board finds, determines and declares that the revenue that will be raised by all tax levies that the School District is authorized to impose, when combined with State and federal revenues available to the School District, will be insufficient to provide for the necessary requirements of the School District, and that it is therefore necessary to levy a tax in excess of the ten-mill limitation upon the entire territory of the School District for that purpose (and in substitution for all of the Existing Levies) as follows: (1) in the initial year it is in effect, the levy shall be in the amount of \$6,179,000, being the aggregate annual dollar amount of proceeds derived from the Existing Levies, and (2) in each subsequent year it is in effect, the levy shall be in a specified amount of money equal to the sum of the following: (a) the dollar amount of the proceeds derived from the levy in the prior year; and (b) a dollar amount equal to the product of the total taxable value of all taxable real property in the entire territory of the School District in the then-current year, excluding carryover property as defined in Section 319.301 of the Revised Code, multiplied by the annual levy, expressed in mills for each one dollar of valuation, that was required to produce the annual dollar amount of the levy in the prior year; provided, that in no event shall the amount under this clause (b) be less than zero.

Section 2. Submission of Question to Electors. Pursuant to Section 5705.199 of the Revised Code, there shall be submitted to the electors of the entire territory of the School District (the School District has territory only in the County of Lorain), at an election to be held on May 7, 2019, the question of a substitute levy in excess of the ten-mill limitation on all property in the entire territory of the School District subject to taxation by this Board in order to raise the amount of \$6,179,000 in its initial year and in increased amounts in subsequent years only if and as new land or real property improvements not previously taxed by the School District are added to its tax list as set forth in Section 1, at the annual tax rates necessary to produce those annual amounts, for the purpose of providing for the necessary requirements of the School District, for a continuing period of time (commencing with a levy on the tax list and duplicate for the year 2019 to be first due in calendar year 2020). Although not necessarily required by statute to be recited in this Resolution, upon approval of the substitute levy, the Existing Levies shall not be levied after the year preceding the year in which the substitute levy is first imposed.

Section 3. Certification and Delivery of Resolution to County Auditor. The Treasurer is directed to certify immediately a copy of this Resolution to the Lorain County Auditor and the County Auditor is requested to certify the School District's total current tax

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valuation and the County Auditor's calculation of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, that will be required to produce the annual amount of \$6,179,000 in the initial year the levy is in effect, assuming that the amount of the tax list of the School District remains the same as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 6. Effective Date. This Resolution shall be in full force and effect immediately upon its adoption.

Mrs. Jensen seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

Mrs. Czech YES Mrs. DeLuca YES

Mrs. Jensen YES Mrs. Miller YES

TREASURER'S CERTIFICATION

The above is a true and correct extract from the minutes of the regular meeting of the Board of Education of Sheffield-Sheffield Lake City School District, Ohio, held on December 10, 2018, the date, time and place of which (as shown above) having been established at the Board's organizational session in January 2018, showing the adoption of the resolution hereinabove set forth.

Dated: December 10, 2018

Treasurer, Board of Education
Sheffield-Sheffield Lake City School District, Ohio

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

Absent: Mrs. Lopez

No: None.

Motion Carried: 4-0

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9. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

CLASSIFIED SUBSTITUTE(S)

- 18-268 1. Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon successful completion of all payroll requirements and current certifications.
- a. **Amy Forkins**, Classified Substitute, \$ 10.00/hr., effective December 11, 2018.
- b. **Amy Forkins**, Classified Substitute Bus Driver, \$ 14.00/hr., effective December 11, 2018.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

No: None.

Motion Carried: 3-0

11. **EXECUTIVE SESSION**

- 18-269 Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:48 PM

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

No: None.

Motion Carried: 3-0

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

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A. ____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. ____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. X Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. ____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. ____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at 7:09 PM.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Miller

Absent: Mrs. DeLuca, Mrs. Lopez

No: None.

Motion Carried: 3-0

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T
6. Finance Committee

12. **ADJOURNMENT**

18-271 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

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Time: 7:26 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

Absent: Mrs. Lopez

No: None.

Motion Carried: 4-0


Mrs. Pat Czech, Vice President


Michael A. Pissini, Treasurer

The next meeting will be as follows on January 14, 2019 at the Administration Center:

Budget Hearing
Organizational Meeting
Regular Board Meeting

Meetings will commence at 5:30 PM